



Printing Equipment Operator I

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**Details**

**Job ID : 317**

**Title :** Printing Equipment Operator I

**Job Code :** 407

**Salary :** \$1,667.00 (Monthly)

**Grade :** 4

**Tenured :** YES

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**Job Departments**

- Administrative Services - Accounting, Purchasing, Printshop, Reception

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**Purpose**

RESPONSIBLE FOR OPERATION OF OFFSET PRINTING EQUIPMENT.

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**Required Qualifications**

**Education :** High School Graduate or GED

**Education Substitute :** None

**Experience :** 1 Year of Work Experience

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**Job Skills/Abilities**

- BASIC COMPUTER SKILLS
- COMMUNICATION SKILLS
- MUST BE ABLE TO LIFT 50 POUNDS AND STAND FOR LONG PERIODS

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**Job Preferred Knowledge**

- KENTUCKY COURT SYSTEM

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**Job Duties**

- OPERATE OFFSET PRINTING EQUIPMENT
- CARRY OUT VARIOUS BINDERY-RELATED DUTIES
- OTHER DUTIES AS ASSIGNED